



CANDIDATE SHEET

Relating property :

Preferred date starting rent :

Please attach the following documents:

- copy of proof of payment of the last three months rent

- copy of the last 3 pay slips

The tenant **agrees/NOT agrees** that the real estate agent may transfer the copy of the pay slips to the owner/landlord in the context of the candidacy.

	Candidate A	Candidate B
First Name:
Name:
Date of birth
Birthplace
Tel/gsm
E-mail:
Current name of company
Occupation/function
Net income
date of employment
Current address(es)

Start date current address
Reason for moving

If the candidate tenant gives permission to contact them and with the agreement of the current owner:

Current owner's name :

Tel/mail current owner :

Marital status:

- Married: yes – no
- Bound by a declaration of legal cohabitation: yes – no



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• Other :

Family composition:

• Amount of adults

• Amount of children Age(s).....

• Pets: yes - no If yes, which

We/I declare to agree, in the context of renting the property, to pass the above information to in2go immo in good faith in order to pass on the last correct information to the owner.

Read and approved at on

PRIVACY POLICY

1 The real estate broker processes personal data of the prospective tenant in accordance with the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter: AVG).

2 The real estate agent collects and processes the personal data of the prospective tenant for real estate mediation purposes (being the search of prospective tenants and the presentation of their candidature to the client-landlord) as well as for direct marketing purposes (being the information of unsuccessful prospective tenants of other properties for rent that meet their search criteria).

3 Personal data will be processed on the basis of Article 6.1 (a) (as the prospective tenant gives its explicit consent to the processing by means of this fiche), Article 6.1 (c) (as the processing will sometimes be necessary to comply with a legal obligation incumbent on the real estate agent) and Article 6.1 (d) (as the processing will sometimes be necessary for the real estate agent's legitimate interest to undertake) of the AVG. To the extent that the processing of the personal data is only based on Article 6.1 (a) (consent), the prospective tenant always has the right to withdraw the consent given.

4 If necessary for the realisation of the aforementioned purposes, the personal data of the prospective tenant will be shared with other companies within the European Economic Area that are directly or indirectly associated with the real estate agent or with any other partner of the real estate agent. The property agent guarantees that these recipients will take the necessary technical and organisational measures to protect the personal data.

5 The personal data will be kept for the period necessary to comply with legal requirements (e.g. in the field of accounting and anti-money laundering legislation) and at least as long as the legal statute of limitations against the real estate broker runs (e.g. based on anti-discrimination legislation).

6 The prospective tenant shall have the right to inspect his personal data at any time and may correct them (or have them corrected) if they are incorrect or incomplete. He may also - under certain conditions - have his personal data deleted, have their processing restricted and object to the processing of personal data concerning him on the basis of Article 6.1 (f) AVG. Furthermore, the prospective tenant has the right to obtain a copy (in a structured, common and machine-readable form) of his personal data that he himself has provided to the real estate agent and to have the personal data forwarded to another real estate agent. In order to exercise the aforementioned rights, the prospective tenant is requested to send an e-mail to the e-mail address of the real estate agent with a copy of the identity card.

7 The prospective tenant has the right to oppose, free of charge, any processing of his personal data for direct marketing purposes.

8 The prospective tenant has the right to lodge a complaint with the Data Protection Authority (Rue du Printing Press 35, 10000 Brussels - commission@privacycommission.be)